



Training, Templates & More: A Guide for Developing Your EPP

According to the CMS Emergency Preparedness Requirements for Medicare and Medicaid Participating Providers and Suppliers, all 17 provider/supplier types must have an Emergency Preparedness Plan (EPP) as part of their Conditions of Participation.

Additionally, many states require other groups, such as community-based organizations, to have their own plans or adopt the county-level plan.

The COVID-19 pandemic has reinforced the importance of all organizations having a plan that addresses the four core elements of an Emergency Preparedness Program:

1. Risk Assessment and Planning
2. Communication Plan
3. Policies and Procedures
4. Training and Testing

We encourage organizations to align their EPP with their community (or county) plan, to assist with regional preparedness. This guide includes links to key guidance, training, and sample templates to help build and/or refine a comprehensive EPP.

Guidance and Training		
ASPR TRACIE	https://asprtracie.hhs.gov Emergency Preparedness Requirements for Medicare and Medicaid Participating Providers and Suppliers (CMS EP Rule) ASPR TRACIE Evaluation of Hazard Vulnerability Assessment Tools ASPR TRACIE Healthcare Coalition Resources	<p>U.S. Department of Health and Human Services (HHS) Office of the Administration for Strategic Preparedness and Response (ASPR) Technical Resources, Assistance Center & Information Exchange (TRACIE)</p> <p>ASPR collaborates with providers and others to improve readiness and response capabilities.</p> <p>By registering for an account on the ASPR TRACIE website, users gain access to technical resources broken into two categories:</p> <ul style="list-style-type: none"> • Resource Library • Topic Collections <p>These resources come from databases from the National Library of Medicine and other government agencies.</p> <p>This website also includes a section called “In the News” to keep users informed on trending issues that impact healthcare settings.</p>
U.S. Department of Health & Human Services	https://www.phe.gov/emergency/hhscapabilities/Pages/default.aspx	<p>HHS Response and Recovery Compendium</p> <p>A collection of response and recovery resources that support national public health and medical emergency support.</p>
CDC	https://emergency.cdc.gov/coca/trainingresources.asp Scroll down about half a page to the section “Other Federal Resources” for links to other preparedness resources	<p>The Center for Disease Control & Prevention: Emergency Preparedness & Response</p>

Guidance and Training

<p>CMS</p>	<p>CMS: Health Care Provider Guidance (more appropriate landing for facilities)</p> <p>Resource of note:</p> <p>Emergency Preparedness Checklist LTC Facilities Specific PDF</p>	<p>The Center for Medicare & Medicaid Services website provides guidance for healthcare providers, an archive of lessons learned, guidance on core EP Rule Elements, 1135 waivers, planning guidance for some common hazards, templates, and checklists.</p>
<p>FEMA</p>	<p>https://www.fema.gov/emergency-managers/national-preparedness/plan#cpg</p> <p>Resources of note on this page:</p> <ul style="list-style-type: none"> • CPG-201: Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR) Guide • Supply Chain Resilience Guide (pre-COVID document) <p>Healthcare Facilities and Power Outages</p> <p>FEMA: Emergency Management Institute – Independent Study Program</p> <p>Available courses of note:</p> <ul style="list-style-type: none"> • IS-120.c An Introduction to Exercises • IS-130.a How to be an Exercise Evaluator • IS-904 Active Shooter Prevention: You Can Make a Difference • IS-905 Responding to an Active Shooter: You Can Make a Difference • IS-906: Workplace Security Awareness • IS-907 Active Shooter: What You Can Do 	<p>The Federal Emergency Management Administration (FEMA) provides Comprehensive Preparedness Guides. The Organizations Preparing for Emergency Needs (OPEN) site at FEMA includes web-based training and other resources to support community-based organizations preparedness efforts.</p> <p>Individuals may access to a wide variety of self-paced online trainings related to wide variety of topics related to emergency management by signing up for a FEMA Student Identification number.</p>
<p>FEMA Center for Domestic Preparedness</p>	<p>https://cdp.dhs.gov/</p>	<p>Provides in-Person and web-Based Training related to a variety of topics related to emergency preparedness.</p>

Guidance and Training

Domestic Preparedness: Real-World Insights for Safer Communities	https://domesticpreparedness.com/ <ul style="list-style-type: none">• Public Health• Hospitals	Training courses tailored to address the unique needs to prepare for and respond to incidents in rural communities.
Rural Domestic Preparedness Consortium	https://ruraltraining.org/MGT 403: Underserved Populations Preparedness Planning for Rural Responders and Volunteers	Training courses tailored to address the unique needs to prepare for and respond to incidents in rural communities.
Rural Health Information Hub	https://www.ruralhealthinfo.org/topics/emergency-preparedness-and-response	This site includes information, resources, and training options specific to rural emergency preparedness.

Your Worst Day: Emergency Preparedness and Response Educational Series

Session 1: When Things Get Real!

In this real-world presentation, healthcare providers who have firsthand experience with emergency events share their stories and insights to aid listeners in their own emergency planning.

Speakers:

Tracy Pate Public Health Emergency Preparedness Specialist

Stacey Radcliffe LNHA Larkin Chase, MD

Recording: <https://youtu.be/sSntqmFONVI>

Session 2: You Don't Know What You Don't Know

Collaboration is the key to success in preparing for and navigating an actual emergency. Hear the stories of those who have managed the emergency response during Hurricane Michael, a category 3-4 storm in October 2018, to ensure safety and success through collaboration with other organizations and partners.

Speakers:

Seth Maxwell Archibald Hospital, Thomasville, GA

Julie Miller Phoebe Memorial Hospital Albany, GA

Sandi Cole FEMA Resource Specialist Health Care Coalition Member

Recording: https://youtu.be/7_ePi37J2go

Session 3: The Impact of Trauma

Community response to emergencies, whether fire, flood, or natural disasters, can be traumatizing and harrowing for family, residents, patients and staff. The impact can be lasting, causing transfer trauma and even higher mortality for people living with dementia. This discussion offers insights and strategies to lessen the impact.

Speakers:

Tracy Pate Public Health Emergency Preparedness Specialist

Sue Anne Bell PhD, FNP-BC Assistant Professor, University of Michigan Department of Systems, Populations and Leadership

Recording: <https://youtu.be/TR8G4QtOQrI>

Session 4: The Media at Your Door

This session provides the opportunity to hear from experts and other participants related to handling both local and national media and cameras right outside your door.

Speakers:

Tracy Pate Public Health Emergency Preparedness Specialist

Steve Bosso Assistant Fire Chief, Twinsburg Fire Department Twinsburg, Ohio

Recording: <https://youtu.be/wNFfMqwsHZ4>

IPRO HQIC and QIN-QIO. States Emergency Management and Public Health Websites

CT	Connecticut State Division of Emergency Management and Homeland Security	https://portal.ct.gov/demhs
CT	Connecticut State Department of Public Health	https://portal.ct.gov/DPH
DE	Delaware Division of Health Care Quality	https://dhss.delaware.gov/dhss/dhcq/emergencypreparedness.html
DE	Delaware Emergency Management Agency	https://www.dema.delaware.gov/
DC	Washington DC Homeland Security & Emergency Management Agency	https://hsema.dc.gov/
DC	Washington DC Health and Human Services	https://dc.gov/page/health-and-human-services
KY	Kentucky (KY) Kentucky State Emergency Management	https://kyem.ky.gov/Pages/default.aspx
KY	Kentucky (KY) Kentucky State Department of Health	https://www.kentucky.gov/government/Pages/AgencyProfile.aspx?Title=Department+for+Public+Health
MI	Michigan (MI) Michigan State Emergency Management & Homeland Security	https://www.michigan.gov/msp/divisions/emhsd
MI	Michigan (MI) Michigan State Department of Health & Human Services	https://www.michigan.gov/mdhhs
MN	Minnesota (MN) Minnesota State Homeland Security & Emergency Management	https://dps.mn.gov/divisions/hsem/Pages/default.aspx
MN	Minnesota (MN) Minnesota State Department of Health	https://www.health.state.mn.us/
ME	Maine Division of Public Health Systems	https://www.maine.gov/dhhs/mecdc/public-health-systems/phep/
ME	Maine Department of Defense, Veterans, and Emergency Management	https://www.maine.gov/dvem/
MD	Maryland Department of Health	https://health.maryland.gov/Pages/Emergency-Preparedness.aspx
MD	Maryland Department of Emergency Management	https://mdem.maryland.gov/Pages/default.aspx
MA	Massachusetts Emergency Management Agency	https://www.mass.gov/orgs/massachusetts-emergency-management-agency
MA	Massachusetts Department of Public Health	https://www.mass.gov/orgs/department-of-public-health
NH	New Hampshire Department of Safety, Homeland Security and Emergency Management	https://www.nh.gov/safety/divisions/hsem/
NH	Hampshire Department of Health & Human Services	https://www.dhhs.nh.gov/
NJ	New Jersey Department of Health	https://www.state.nj.us/health/er/
NJ	New Jersey Office of Emergency Management	https://nj.gov/njoem/
NY	New York State Department of Health	https://www.health.ny.gov/environmental/emergency/
NY	New York Office of Emergency Management	https://www.dhSES.ny.gov/office-emergency-management
OH	Ohio Emergency Management Agency	https://ema.ohio.gov/
OH	Ohio Department of Health	https://odh.ohio.gov/
PA	Pennsylvania State Emergency Management Agency	https://www.pema.pa.gov/Pages/default.aspx
PA	Pennsylvania State Department of Health	https://www.health.pa.gov/Pages/default.aspx
RI	Rhode Island Department of Health	https://health.ri.gov/programs/detail.php?pgm_id=129
RI	Rhode Island Emergency Management Agency	https://riema.ri.gov/
VT	Vermont Department of Health	https://healthvermont.gov/
VT	Department of Public Safety – Vermont Emergency Management	https://vem.vermont.gov/
WI	Wisconsin State Emergency Management	https://wem.wi.gov/
WI	Wisconsin Department of Health Services	https://www.dhs.wisconsin.gov/

*Counties may also have specific plans

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